SUBURBAN SECURE · ILLUSTRATIVE EXAMPLE · VERSION 1 · 14 NOVEMBER 2026

Technology review and staged roadmap

Example scenario: a small community organisation with shared devices, cloud email and an ageing network.

> **Example only — not a client report.** This fictional scenario shows a possible deliverable. It is not an assessment of your organisation, a quote or a promise of results. Scope and evidence requirements are agreed for each engagement.

01 / Decision summary

The fictional organisation wants clearer account ownership, a tested recovery path and an upgrade sequence that fits its budget. The first recommendation is to confirm ownership and recovery before buying replacement hardware.

Scope

Accounts, recovery and network planning

Basis

Illustrative interviews and records

Decision

Approve discovery and recovery testing first

02 / Findings to verify

Area	Example observation	Why it matters	Next action
Account ownership	The administrator register lists one contact.	Absence or departure could delay recovery.	Confirm controlled backup access and document ownership.
Recovery	A backup schedule exists; no restore record was supplied.	Successful backup jobs do not establish recoverability.	Agree a safe test and record the recovery outcome.
Network	The network diagram does not identify guest access.	Separation and supplier responsibility remain unclear.	Inspect the agreed configuration and update the diagram.

These are invented observations for this sample. An actual review distinguishes verified evidence, reported information and unresolved questions.

03 / Proposed sequence

Now · establish control

Confirm account owners and supplier contacts. Agree recovery objectives and the backup test.

Next · prepare the change

Map network dependencies, compare suitable options and obtain approval for a defined upgrade.

Later · sustain the result

Review support lifecycles, recurring costs and handover records with the nominated owner.

04 / Ownership and acceptance

- **Organisation lead:** approves scope, priorities, access and spending.
- **Consultant:** records evidence, explains options and coordinates agreed work.
- **Existing providers:** confirm their responsibilities and changes within their services.
- **Acceptance:** named owners, a recorded restore result and an agreed next-stage roadmap.

05 / Scope boundaries

This example excludes penetration testing, compliance certification and changes to production systems. Actual work, fees, timeframes and exclusions would be agreed separately. Unverified issues remain open until evidence is available.